

Instructions for Completing the 2023-2024 Status Animarum

Form needs to be returned to the Chancery no later than August 31, 2024.

Status Animarum is to be **signed by the Pastor/Pastoral Administrator** who was there during the fiscal year (2023-2024).

Forms can be filled **Online**. Please print and send to the Chancery.

Mailing Address:
7200 Stonehenge Drive
Raleigh, NC 27613

email address:
Paola.Tavernier@raldioc.org
Questions 984-884-1902

Definitions:

Mission: A definite community of Christian faithful entrusted to a priest as its proper pastor but not yet erected as a parish. A Mission is not seen as permanent: it is a temporary entity on its way, eventually, to becoming a parish.

Station: A place where Mass is offered located within the confines of the parish of the pastor who offers Mass.

Parish Number: is the 3 digit number of your parish/mission for accounting purposes (e.g., Holy Name of Jesus Cathedral: 601; Saint Peter, Greenville: 706, etc.).

Priest(s) in residence: applies to those priest(s) who live in the rectory or parish house/residence.

Lay Ministers: Dir. of Religious Ed, Music, Youth, RCIA, Liturgy, Business Mgr., Family Ministry, Etc., do not include support staff.

Other Priest(s) living within your parish boundaries: retired, students, unassigned, military chaplains, etc.

Compile Figures from 7/1/2023-6/30/2024

- 1) **Census Information:** Number of registered households, men, women, children, etc.
- 2) **Baptisms:** Number of baptisms taking place at the church: A) Infants [up to 1 year]; B) Children [1 year to 7 years of age]; C) Persons over the age of 7 years.
These are the age designations for the Annual Rome Report.
- 3) **Catechumens:** Number of those unbaptized, receiving the Sacraments of Baptism, Confirmation and Eucharist within the same Liturgy.
- 4) **Candidates:** Number of those validly baptized in another Christian tradition, making a Solemn Profession of Faith in the Catholic Church, receiving the Sacraments of Confirmation and Eucharist within the same Liturgy.
- 5) **Confirmations:** Number of A) Children [7 years to 17 years] who have prepared for the sacrament of Confirmation B) Adult baptized Catholics who are their completing Initiation.
- 6) **First Communions:** Number of A) Children (7 years to 17 years) who received First Communion. B) Adults who are completing their Initiation.
- 7) **Marriages:** Number of A) Both Catholic spouses, B) One Catholic/one baptized spouse, C) One Catholic/one unbaptized spouse.
Validations are counted as marriages.
- 8) **Hours of Reconciliation:** Total number of hours weekly reconciliation is offered.
- 9) **Sacrament of the Sick:** Total number of sick calls.
- 10) **Funerals:** Number of funerals that took place within the parish, including graveside and Funeral Home services.
- 11) **Parish Faith Formation Enrollment:** Number of individuals enrolled in the specified Faith Formation classes.
- 12) **Parish Faith Formation Catechists:** Number of A) Master Catechist(s); B) Certified Catechists; C) Catechists pursuing Certification; D) Uncertified Catechists.
- 13) **Extraordinary Ministers of Holy Communion:** Number of people properly commissioned/deputed as Extraordinary Ministers.
- 14) **Weekly Hours of Adoration:** Total number of hours



Diocese of Raleigh

Chancery
7200 Stonehenge Drive
Raleigh, NC, 27613

STATUS ANIMARUM

Jul 1, 2023 - Jun 30, 2024

Please Go to **instructions** page
before completing.

Send to:

Paola.Tavernier@raldioc.org
or Mail to the Chancery
Attn: Paola Tavernier

Parish:

Parish Number:

Address: (Street)

(City)

(Zip)

Mailing Address

Parish Email

Parish "Beside"

Parish Office Phone

Rectory "Rj qpg

Pastor

or Administrator

Parochial Vicar (s):

Parochial Associate(s):

Deacon(s):

Priest in Residence (s)

Pastor Emeritus:

Lay Minister(s): *(see Instructions page)*

Other Priest Living within the Parish boundaries *(e.g. Retired, military, chaplains. List Names)*

Religious Communities living within Parish *(e.g., Sisters of Charity, Society of Jesus, etc.):*

Mission: *List individually and location:*

Station: *List individually and location*

1) **Census Information** *Please do not leave empty spaces. Use zero if information is not available.*

A) Total Number of Registered Households	
B) 1) Total Number of Registered Men (18 and Over)	
2) Total Number of Registered Women (18 and Over)	
3) Total Number of Registered Children (under 18)	
Total Number of Registered Parishioners (1+2+3)	
C) Total Number of Registered Young Adults ages 18-35	
D) Total Number of Registered Parishioners ages 70 and above	
E) Total Number of Registered African Ancestry Parishioners	
F) Total Number of Registered Native American Parishioners	
G) Total Number of Registered Hispanic Parishioners	
H) Total Number of Registered Asian Parishioners	
I) Total Number of Registered Mixed-Race Parishioners	
J) **Estimated Number of Unregistered Parishioners	
** Explain how this number was determined	

2) **Baptisms**

A) Infants up to 1 year	
B) Children 1 to 7 years	
C) Persons over 7 years (including Catechumens)	
Total	

3) **Catechumens** *(Those unbaptized, receiving the Sacraments of Baptism, Confirmation and Eucharist within the same Liturgy)*

A) Children 7-17	
B) Adults 18 and over	
Total	

4) **Candidates** *(Those validly baptized in another Christian tradition, making a Solemn Profession of Faith in the Catholic Church, receiving the Sacraments of Confirmation and Eucharist within the same Liturgy)*

A) Children 7-17	
B) Adults 18 and over	
Total	

5) **Confirmations**

A) Children 7-17	
B) Adults baptized Catholic who are completing their initiation	
Total	

6) **First Communions**

A) Children 7-17	
B) Adults baptized Catholic who are completing their initiation	
Total	

7) **Marriages** (Validations are to be counted as marriages.)

A) Both Catholic spouses	
B) One Catholic/one baptized spouse	
C) One Catholic/one unbaptized spouse	
Total	

8) **Sacrament of the Reconciliation** -*weekly hours offered*

Total number of hours	
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9) **Sacrament of the Anointing of the Sick** – *the approximate number who have received this Sacrament in the last year, including those receiving the sacraments in private homes, Hospitals, assisted living facilities, etc., as well as those anointed before, during or after Liturgy.*

Total	
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10) **Funerals** – *Number of funeralsthat took place within the parish, including grave sides and funeral home services.*

Total	
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11) **Parish Faith Formation Enrollment**

A) Pre-School	
B) Grades K-5	
C) Grades 6-8	
D) Grades 9-12	
E) Adults	
Total	

12) **Parish Faith Formation Catechists**

A) Master Catechist(s)	
B) Certified Catechists	
C) Catechists pursuing certification	
D) Uncertified Catechists	
Total	

13) **Extraordinary Ministers of Holy** -*Communion Properly commissioned*

Total	
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14) **Weekly Hours of Adoration offered**

Total	
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Completed by: _____

Title: _____

Contact information in case the Chancery needs clarification(s):

(Name and email address for contact person)

Approved by Pastor Date:

Signature _____

Seal